

EENet Connect

Guide on how to access and upload resources within subgroups

camh



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Subgroups: What and Where are They?

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What are subgroups on EENet Connect:

What are subgroups on EENet Connect?

A subgroup is more than an online discussion forum; it is a sub-site of EENet Connect with its own membership, permissions and content, such as resource lists, discussion forums and an upcoming event calendar.

If you are interested in creating a subgroup, please email the EENet Connect team at eenetconnect@camh.ca.

Where are my subgroups?

1. On the home page, select “Find a Subgroup”.



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Welcome to the updated EENet Connect site!

EENet Connect is an online community where members of Ontario’s mental health and addictions system can create profiles, share knowledge, resources, events, ask questions, and collaborate more effectively with one another.

The community reinforces existing relationships, while allowing new connections to take root and grow. EENet Connect is a part of Provincial System Support Program’s Evidence Exchange Network (EENet), which is a knowledge mobilization network that helps create and share evidence to build a better mental health and substance use system in Ontario.

To help answer any questions you might have about how to set up an account, find your subgroups, information about notifications and how to navigate and use the site, please check out our [FAQ page](#).

Still have questions? Please reach out to the EENet Connect administrators at eenetconnect@camh.ca.

Post a Discussion Topic

Post an Event



Explore Forums



Find an Event



Find a Subgroup

Where are my subgroups?

- On the next page, you can select “My subgroups” to see a list of all subgroups you have joined or select “All Subgroups” to see a list of all the subgroups you can request to join on EENet Connect.



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My Subgroups

Private

Active

73 Members

[Alternatives to Criminalization of People Who Use Substances Col](#)

This is a collaborative space for anyone interested in or involved with decriminalization efforts to connect and share knowledge and experience. The aim is to work together to shift the perception of drug use from being a criminal issue to a health issue in need of health-based interventions and responses.

Where are my subgroups?

- To request to join a subgroup, select "Join this Subgroup" directly below the subgroup description.



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[Join This Subgroup >](#)

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Uploading Resources to Subgroups

Uploading Resources to Subgroups

How Do I Create a Folder within the Subgroups Menu?

1. If you have joined one, find and enter your subgroup. If you need help on finding your subgroup, check out “How to find your subgroup” in our [FAQ](#).
2. Once on a subgroup page you will see a navigation bar at the top-left of the page – just below the page description – with a “Resources” button.

Home / Sub-groups / Alternatives to Criminalization of People Who Use Substances Col

Alternatives to Criminalization of People Who Use Substances Col

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[Leave This Subgroup](#)



Uploading Resources to Subgroups

3. You can click to select the “Resources” button.
4. Once you select the “Resources” button, you will be brought to a new page. Just below the “Topics” and “Resources” buttons, you are given the option to either add a folder or upload a file.
5. To create a folder, you can select “Add folder”.
6. A box will then appear below, and you will be asked to provide a name for the folder before you click “Create”.

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Topics Resources

Upload Add folder Delete Download

Folder Name Close

This folder will be created within the current directory.

Create

<input type="checkbox"/>	Name ^	Created	Size	Description
<input type="checkbox"/>	TEST			Default description
<input type="checkbox"/>	This is a test folder			Default description

Uploading Resources to Subgroups

7. Before uploading a file, we recommend that you select the folder where you would like the file to be uploaded, otherwise the file will float in the main file list. Select your desired upload folder before completing the steps outlined in “How to upload a file”.

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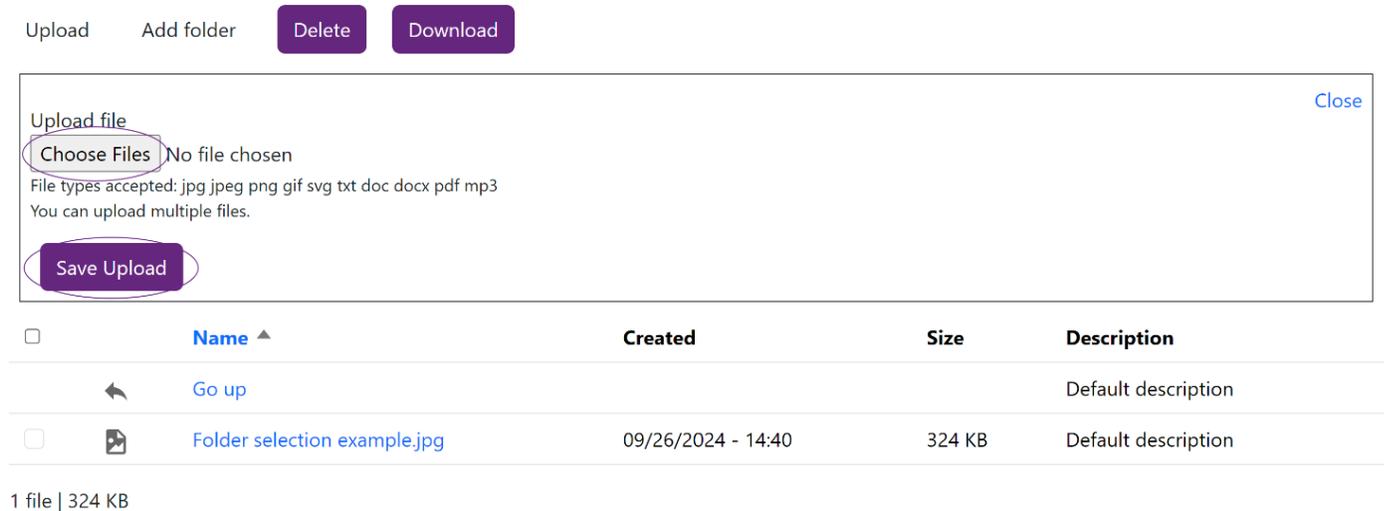
Topics Resources

Upload Add folder Delete Download

<input type="checkbox"/>	Name ^	Created	Size	Description
<input type="checkbox"/>	TEST			Default description
<input type="checkbox"/>	This is a test folder			Default description
<input type="checkbox"/>	AP Resources Tab.jpg	09/26/2024 - 14:33	233.89 KB	Default description

How Do I Upload a File?

1. Once you select a folder, you will see all the files that have been uploaded to that particular folder. You may then click "Upload" and then "Choose Files" and then select "Save Upload" to add additional files.
2. You can click the hyperlinked file to view the content on a separate page. This file will always appear in the folder that was selected during the upload process.



The screenshot displays a file management interface. At the top, there are buttons for "Upload", "Add folder", "Delete", and "Download". Below these is a modal window titled "Upload file" with a "Close" button in the top right. Inside the modal, there is a "Choose Files" button (circled in red), the text "No file chosen", and a list of accepted file types: "File types accepted: jpg jpeg png gif svg txt doc docx pdf mp3". Below this is a "Save Upload" button (circled in red). Below the modal is a table with columns for "Name", "Created", "Size", and "Description". The table contains one file entry: "Folder selection example.jpg" with a size of "324 KB" and a creation time of "09/26/2024 - 14:40". Below the table, it says "1 file | 324 KB".

	Name ▲	Created	Size	Description
<input type="checkbox"/>	Go up			Default description
<input type="checkbox"/>	Folder selection example.jpg	09/26/2024 - 14:40	324 KB	Default description

1 file | 324 KB

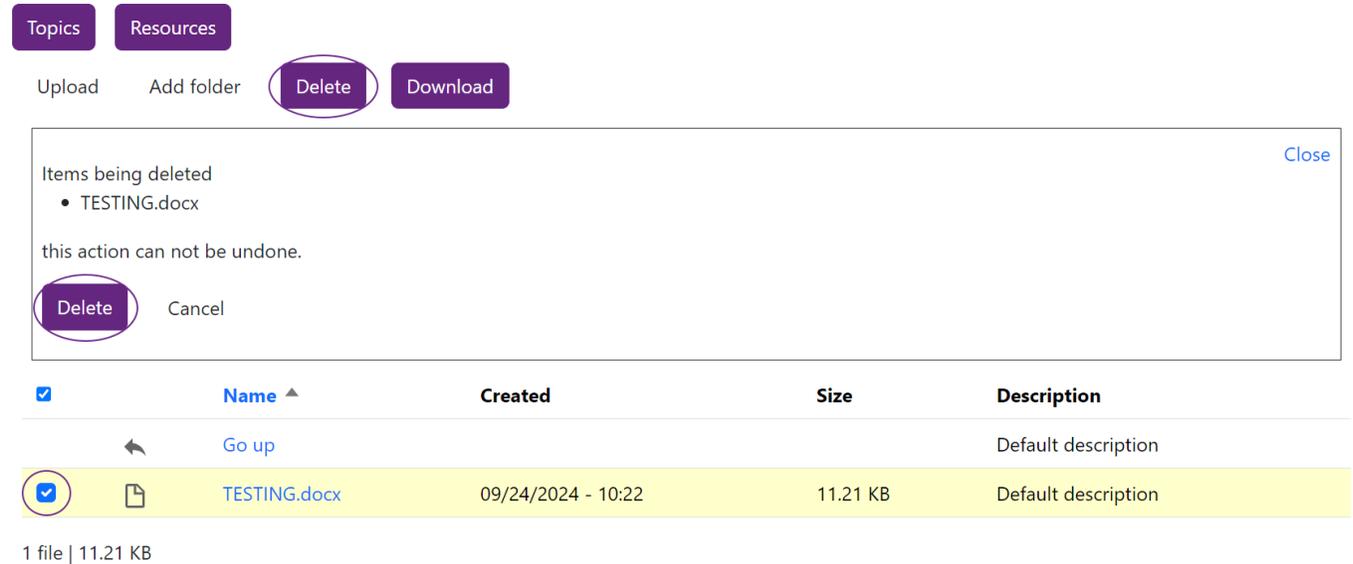
3

Deleting and Downloading Files

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Deleting and Downloading Files

1. Within the subgroup file list, you can delete files by clicking the checkbox to the left of the file you would like to delete and then selecting the “Delete” button.
2. You can download resources by clicking on the checkbox to the left of the file and selecting the “Download” button. You can download a single file or a folder by selecting one or the other.



The screenshot shows a file management interface. At the top, there are two tabs: "Topics" and "Resources". Below the tabs are four buttons: "Upload", "Add folder", "Delete", and "Download". The "Delete" button is circled in red. Below the buttons is a confirmation dialog box with the text "Items being deleted" and a list containing "TESTING.docx". Below the list, it says "this action can not be undone." There are two buttons in the dialog: "Delete" (circled in red) and "Cancel". A "Close" link is in the top right corner of the dialog. Below the dialog is a table with columns: "Name", "Created", "Size", and "Description". The table has one row highlighted in yellow: "TESTING.docx" with a size of "11.21 KB" and a description of "Default description". A "Go up" link is also visible.

	Name	Created	Size	Description
Go up				Default description
<input checked="" type="checkbox"/>	TESTING.docx	09/24/2024 - 10:22	11.21 KB	Default description

1 file | 11.21 KB

Note: Permission to create folders and upload resources is based on subgroup criteria. In some cases, some subgroups may limit or restrict file uploads and folder creations. Please contact enetconnect@camh.ca if you have any questions about your subgroup’s permissions.

Thank You

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